**LEE M. RICHARDSON**

1. **Address**

Resources Management Services

Health Sciences Library

335 S. Columbia Street, CB#7585

University of North Carolina at Chapel Hill

Chapel Hill, NC 27599-7585

1. **Education**

**Education Leading to a Degree**

University of South Carolina, Columbia/Library and Information Science / MLIS / 2000

Winthrop University / Art / BFA / 1990

1. **Experience**

Health Sciences Library, University of North Carolina at Chapel Hill

Information Discovery and Metadata Librarian

February 2015-

Responsibilities include: Serves as the primary resource for information organization strategies with an emphasis on the creation, organization, and maintenance of metadata to facilitate discovery and access to resources and content in various formats. These activities are carried out using traditional cataloging standards as well as existing and emerging metadata schemas and techniques, standards, data elements, and controlled vocabularies. This position works collaboratively with colleagues to plan and carry out projects that will enhance the impact of these resources and content.

Health Sciences Library, University of North Carolina at Chapel Hill

Cataloging and Metadata Coordinator

2008- February, 2015

Responsibilities included: Overall leadership and management of the Cataloging Unit which includes: original and copy cataloging; authority control; database maintenance; coordination of activities with University Libraries and the Law Library; creation and maintenance of metadata; consultations regarding information organization; ejournal access troubleshooting and problem solving.

Thomas G. Carpenter Library, University of North Florida

Music Cataloger

2001-2007

Responsibilities included: Original and copy cataloging of all music and related materials in all formats. Authority control for music materials including creation and maintenance of local authority records. Collection development and some acquisitions for music. Provided updates on new acquisitions to music faculty. Maintained collection of print and electronic cataloging tools. Updated staff on changes and provided training for electronic cataloging tools. Supervised two cataloging paraprofessionals and coordinated projects with professional and paraprofessional staff in cataloging and other departments in the library.

Sumter County Public Library, Sumter, SC

Weekend Reference

1999-2000

Lee County Department of Social Services, Bishopville, SC

Social Worker

1992-1999

1. **Professional Memberships and Service**

**Committee Work**

American Library Association, 2008-

Member, Library Leadership and Management Association, Continuing Education Committee, 2009-2011

Intern, Association for Library Collections and Technical Services, Leadership Development Committee, 2011-2012.

Liaison, New Members Roundtable to the Association for Library Collections and Technical Services, 2011-2013.

Liaison, New Members Roundtable to the Library Leadership and Management Association, 2012-2014

Liaison, New Members Roundtable to the Association for Library Collections and Technical Services Membership Committee, 2012-2015

Member, Association for Library Collections and Technical Services, Leadership Development Committee, 2012-

Secretary, Metadata Interest Group, 2015-

Mid-Atlantic Chapter of the Medical Library Association, 2008-2012

Member, Strategic Planning Committee, 2008-2010

Association of North Carolina Health and Science Libraries, 2008-2010

Music Library Association, 2000-2007

Shopkeeper and webmaster, Marketing Subcommittee, 2002-2006

Music OCLC Users Group, 2000-2007

Member, Program Committee, 2002-2003

Southeast Music Library Association, 2000-2007, 2011-2012

Member, Program Committee, 2002-2003

Member, Website Reorganization Committee, 2002-2004

Member, Nominating Committee, 2003

Member, Directory of Music Collections in the Southeast United States Task Force, 2004-2005

Archivist, 2004-2008

Member, Travel Grant Committee, 2006

Co-Chair, Program Committee, 2007

Member, Best of Chapter Committee, 2007

Member, Local Arrangements Committee, 2011

Northeast Florida Library Information Network

Member, Board of Directors, 2003-2005; Treasurer 2005-2006

**Presentations**

Lee Richardson. “Information Literacy and Web Pages” Panel participant at the Southeast Music Library Association, Baton Rouge, LA, October 11, 2002

“NCHI Cataloging” brief presentation given at SILS Cataloging Research Blitz, August 30, 2010; presentation revised slightly and given at ALA Annual, June 26, 2011

Renner, Barbara Rochen, Ladd, Robert, Crowell, Karen, and Richardson, Lee M. (2012). “On Air and Online!: Librarians and Doctors Using a Blog and the Radio to Communicate with Listeners About Health.” Poster presentation at the Medical Library Association Annual Conference, Seattle, WA, May 18-23, 2012.

Richardson, Lee, Renner, Barbara Rochen, Ladd, Robert (2013). “Radio, Libraries and Blogs, Oh My! Collaboration with YOUR HEALTH® Radio.” Presentation at the LAUNC-CH Annual Conference, March 11, 2013.

Richardson, Lee, Renner, Barbara Rochen, Ladd, Robert (2013). “On the Air! Making the Content of a Consumer Health Radio Show Accessible Using a Blog Platform.” Poster presentation at the Association of College and Research Libraries Biannual Conference, Indianapolis, IN, April 10-13, 2013.

Lee Richardson. Cataloging Activity Logs: Data to Explain What We Do and What We Need. A lightning talk presentation at the 2013 Annual Research Forum of the Librarian’s Association of the University of North Carolina at Chapel Hill, May 9, 2013, Chapel Hill, NC.

Richardson, Lee, Samsky, Monica (2014).

“Troubleshooting Electronic Resource Problems.” Poster presentation at the College and University Library Section of the North Carolina Library Association Conference, Charlotte, NC, December 5, 2014.

Richardson, Lee. “Using Metadata Skills for a Course Inventory.” A presentation at the American Library Association Annual Meeting, June 28, 2015.

Richardson, Lee. “Metadata and Discoverability Outside the Catalog and Digital Projects.” A lightening presentation at the TRLN Annual Meeting, July 15, 2015.

**Guest Lectures**

Richardson, Lee. Guest Panelist. INLS721: Cataloging Theory and Practice. Topic: *Cataloging in Different Types of Libraries.* Instructors: Wanda Gunther and Caroline Keizer. University of North Carolina at Chapel Hill School of Information and Library Science. April 23, 2013 and April 24, 2014.

Richardson, Lee. Information Sciences 310: Information Seeking: Resources and Strategies. Topic: *Metadata, Controlled Vocabularies and Keywords: What You Need to Know for Successful Searching.* Instructor: Rebecca Davis. University of Tennessee at Knoxville School of Information Sciences, College of Communication & Information. February 14, 2013.

1. **University and Library-Related Public Service**

University of North Carolina at Chapel Hill

Member, Faculty Council, 2008-2011

Triangle Research Libraries Network

Member, Endeca Operations Committee, 2008-2010; 2015-

Librarian’s Association at UNC-Chapel Hill

Member, Professional Welfare Committee, 2009-2010

Chair, Program Committee, 2014-2015

University Libraries, University of North Carolina at Chapel Hill

Member, Integrated Library System/Cataloging Committee, 2008-

Member, Data Management Committee (formerly Data Management Working Group), 2009-2013

Member, Metadata Committee (formerly Library Technology Council, Metadata Subcommittee), 2011-2015

Member, Staff Development Committee, 2013-2014, 2014-2015 (co-chair)

Member, Search Committee for the Head of Digital Research Services, 2015-

Health Sciences Library, University of North Carolina at Chapel Hill

Member, Virtual Presence Redesign Team, 2008-2010

Member, Art Committee, 2008-2010

Member, Health at HSL Committee, 2008-2010

Member, Committee on Appointments and Promotion, July 2008-2014 (chair, 2012-2014)

Member, Staff Rethinking Group, 2012

Member, Research Hub Steering Group, 2014-

University of North Florida

Member, Adjunct Affairs Committee, 2004-2005; Chair, 2005-2006

Secretary, Nominations and Elections Committee, 2004-2008

Member, Faculty Association Executive Committee, 2005-2006

Member, Food Services Advisory Council, 2005-2007

Member, Faculty Association Research Committee, 2007

Thomas G. Carpenter Library, University of North Florida

Chair, Library Promotion Committee, 2001

Member, Library Director Search Committee, 2002

Chair, Library Promotion Committee, 2005

Member, Associate Director of Libraries Search Committee, 2005-2006

Member, Library READ Poster Committee, 2006

Chair, Director of Technical Services Search Committee, 2006-2007

Member, Library Bylaws Committee, 2006-2007

1. **Research, Publication and Related Activity**

Richardson, Lee M. (2004). “2003 SEMLA Annual Meeting Held in Chapel Hill and Durham”, *Breve Notes: Newsletter, Southeast Chapter, Music Library Association*.

Crowell, Karen, Renner, Barbara R., Ladd, Robert, Richardson, Lee, Christie Silbajoris, & Handler, Lara (2013). “Listening to Your Health: Librarians and Physicians Collaborating on the Radio and Online,” *Journal of Hospital Librarianship.*